Elementary Schedule

8:35 Teachers Arrive

8:40 Students start to arrive in classroom

8:45 Teachers begin teaching

3:25 Teacher Dismissal

30 minute daily lunch for students and teachers

There shall be a 30-minute daily recess for students during which teachers shall have one (1) 30-minute prep, and four (4) CPT/Consult/Plan per week

Teachers shall have five (5) 42-minute prep periods and (1) 30 minute special during a normal five-day week

There shall be one (1) early release planning day per trimester to be used for planning and one floating half-planning day per year.

Sample Schedule M T W Th F

Prep 72 42 42 72 42

Consult/Plan/CPT 0 30 30 30 30

Elementary schools shall be scheduled on a 5-day cycle (Monday-Friday)

Planning periods may be used for a variety of planning activities, including but not limited to, achieving district goals and school level strategic goals, team planning, co-teacher planning, curriculum coordinator planning, data review planning, administrator planning, and curriculum alignment/review planning.

In the event that a teacher must remain with their class for an indoor recess foregoing that teacher’s preparation period, a 30-minute consultation/common plan period will be replaced with a preparation period.

It is acknowledged that due to scheduling difficulties or school enrollments, individual teachers may not have a full schedule. For those teachers, office coverage, including but not limited to covering for IEP and 504 meetings, lunch/recess coverage, and classroom coverage, shall be assigned. These coverages will not be eligible for any additional compensation of office coverage.